



Certified Professional Guardianship Board

Monday, March 13, 2017

Teleconference

8:00 am – 9:00 am

Meeting Minutes

Members Present

Judge James Lawler, Chair
Commissioner Rachelle Anderson
Dr. Barbara Cochrane
Mr. Jerald Fireman
Judge Gayle Harthcock
Mr. William Jaback
Ms. Victoria Kesala
Commissioner Diana Kiesel
Dr. K. Penney Sanders
Ms. Carol Sloan
Ms. Barbara West
Ms. Amanda Witthauer

Members Absent

Ms. Rosslyn Bethmann

Staff

Ms. Kathy Bowman
Ms. Carla Montejo
Ms. Kim Rood
Ms. Eileen Schock

Staff Absent

Ms. Shirley Bondon

Online Guests – see list on last page.

Due to technical difficulty, there was a brief delay in calling the meeting to order. It was learned at the conclusion of the meeting that members of the public who called in were unable to hear the meeting's discussion.

1. Meeting Called to Order

Judge Lawler called the meeting to order at 8:09 a.m.

2. Welcome, Roll Call and Approval of Minutes

Judge Lawler began by thanking Commissioner Anderson for acting as chair of the Certified Professional Guardianship Board Meeting held on January 9, 2017. Judge Lawler then entertained a motion to approve the minutes of the January 9, 2017 meeting. Mr. Jaback requested a change on page 4 of the minutes regarding acceptable credit scores. The sentence, "Any score below 600 would be denied." should be changed to read "Any score below 650 would be denied." The correction was agreed to by the members of the Board.

Motion: *A motion was made and seconded to approve the January 9, 2017 meeting minutes as corrected. The motion passed. Judge Lawler and Ms. West abstained.*

3. Updates

- **Grievance Status Report**

Staff reported there were 18 new grievances recorded during the past reporting period, bringing the total number of open cases to 117. A total of 20 complaints were closed during this period. Of these; seventeen (17) cases were terminated pursuant to voluntary surrender of the certified professional guardian (CPG). Another three (3) were resolved pursuant to dismissal of the CPG.

Of the 117 total open cases, 73 are filed against guardians who have multiple grievances: There are 24 guardians who have multiple grievances opened against them. Sixteen (16) of these guardians did not participate in UW training, compared to eight (8) who have completed the UW training.

Mr. Jaback began to raise a question regarding the multiple guardian grievance report. The Board Chair deferred that question noting that specific cases could be discussed during executive session¹.

- **Diversion Report**

Staff summarized the number of incoming court complaints and noted challenges in reporting because, for various reasons, not all courts use the established complaint form and coding process. Continuing implementation of the Odyssey case management system may provide more accurate reporting in the future.

Referencing a table included in the packet of meeting materials, staff described the ongoing process of reviewing all open grievance cases with the new diversion process in mind. As of the date of the chart, there were nine (9) cases (additional cases have since been identified) for dismissal that will be presented to the Standards of Practice Committee (SOPC). Twenty four (24) cases have been identified for diversion. Although a greater number of diversion cases was hoped for during initial review of existing complaints, staff noted new cases are being immediately identified for diversion, investigation or dismissal and that dismissal recommendations are being presented to the SOPC. Approximately 21% of open cases reflected in the table can be processed through diversion, if parties agree to participate. Judge Lawler said he felt these were good numbers. Staff advised that due to the need to identify qualified mediators and provide guardianship education to these mediators, it will likely take three to six months to be up and running with the new diversion process.

- **Draft Diversion Documents**

Draft Diversion documents were provided in the meeting materials for advanced review by the Board. No comments were made at the meeting. Staff requested that, if feedback is provided; it be sent via email by March 20th, to Ms. Schock and copied to Ms. Bondon. Mr. Jaback requested that a Word version of the documents be sent to all Board members.

¹ Mr. Jaback's question was not raised during executive session. Mr. Jaback indicated at the conclusion of the executive session that his question could be held until the next meeting.

4. Executive Session (closed to public) and Vote on Executive Session Discussion (open to public)

Applications Committee

On behalf of the Applications Committee, Ms. Witthauer presented the following applications for Board approval. Members of the Applications Committee abstained.

Motion: *A motion was made and seconded to approve Theresa Bordianu's application for certification. The motion passed.*

Motion: *A motion was made and seconded to deny Nathaniel May's application for certification due to lack of financial responsibility; and due to failure to satisfy certification requirement GR 23(d)(8)(v): failure to disclose the existence of a judgment against the applicant within the preceding eight years in any civil action. The motion passed.*

Standards of Practice Committee

Motion: *A motion was made and seconded to dismiss the grievance filed on CPG Renee Ewalt, pursuant to DR 506.4. The motion passed.*

5. Wrap up and Adjourn

Judge Lawler noted the next meeting of the Board will be held at Sea-Tac on April 10, 2017 at 9:00 am. The meeting was adjourned at 8:38 am.

Recap of Motions from March 13, 2017 Teleconference

Motion Summary	Status
Motion: <i>A motion was made and seconded to approve the minutes of the January 9, 2017 meeting as corrected. The motion passed.</i>	<i>Passed</i>
Motion: <i>A motion was made and seconded to approve Theresa Bordianu's application for certification. The motion passed.</i>	<i>Passed</i>
Motion: <i>A motion was made and seconded to deny Nathaniel May's application for certification due to lack of financial responsibility; and due to failure to satisfy certification requirement GR 23(d)(8)(v): failure to disclose the existence of a judgment against the applicant within the preceding eight years in any civil action. The motion passed.</i>	<i>Passed</i>
Motion: <i>A motion was made and seconded to dismiss the grievance filed on CPG Renee Ewalt, pursuant to DR 506.4. The motion passed.</i>	<i>Passed</i>

Online Guests: Mr. Tom Goldsmith
Representative Brad Klippert